Departmental Recommendation for Professional/Master’s/Doctoral Pre-completion OPT

(For Optional Practical Training to take place BEFORE student’s degree completion.)

To the Recommending Department: The information below must be provided before a student can be granted Optional Practical Training. You may use this form or provide an original letter on Department letterhead.

International Student & Scholars Utah State University
9545 Old Main Hill
Logan, Utah 84322-9545
(435) 797-1124
(435) 797-3522 (fax)

Date: ____________________    A#: __________________________

Mr./Mrs./Miss __________________________

(Student Name and E-mail Address)

is a student in the department of ________________________________

(Department)

who is expected to complete the requirements for a ____________________________ degree on _____/_____/____.

(Professional/Master's/Doctoral) (Date)

□ Plan A Master’s or Doctoral Students may apply for OPT within 90 days of graduation and must have a defense date. Defense Date: ___/___/____.

□ Plan B Master’s Students may apply for OPT within 90 days of graduation and must have a defense date. Defense Date: ___/___/____.

□ Plan C Master’s Students (classes only to complete) may apply for OPT at mid-term of their final semester.

□ Professional Students (classes only to complete) may apply for OPT at mid-term of their final semester.

We recommend that this student be permitted to seek practical training in her/his major as an extension of her/his academic program. Your approval is appreciated.

Sincerely,

____________________________________________________________________________

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Office of Global Engagement • 9545 Old Main Hill, MS 115 • Logan, UT 84322
T 435-797-1124 • F 435-797-3522 • http://globalengagement.usu.edu/

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