



## Office of Global Engagement

# Visitor Visa for Parent or Relative.

### Instructions for Students:

- Send an invitation letter (sample below) to your relative in home country.
- If you will be providing money for their stay in the US, complete the attached I-134 form.
- If you would like the Office of Global Engagement (OGE) to write a letter on your behalf, then you must complete the form that is attached. This letter will be given to you to send to the person whom you are inviting.
- Bring printed copies of all visitor passports to the OGE to get invitation letter.

### *NEW INFO (as of 03-17-10):*

- *If you are planning to walk for your graduation ceremony, this is the letter you need. If the ceremony during which you plan to walk is not in the same year as your graduation, you will need a special letter or e-mail of permission from the Graduate School or your academic department. These can randomly be verified by the OGE to ensure your request is legitimate. Also, in such cases, you will need to provide a receipt for your cap and gown to the OGE before this visitor visa request letter will be granted.*

### Financing Visitors:

If the student chooses to provide financial assistance for visitor, complete and send the Affidavit of Support (I-134). If the visitor(s) is funding themselves they will not need an I-134. The visitor will need to show an original bank balance of sufficient funds to cover their stay in the U.S.

### Please Note:

The OGE staff does not advise students as how to fill out the I-134 form. There is not a specific amount of money that you must show for the I-134. YOU must decide how much money is sufficient to support the person.

### Instructions for the person visiting:

Relative (visitor) in *home country* desiring to come to the US must complete an application for a visitor visa from the American Consulate in their country. Give the American Consulate the following:

1. Completed Application.
2. Letter of Invitation (from you and the school).
3. Information showing permanent address of visitor in home country.
4. Information showing financial means of support for visitor.
5. Affidavit of Support (I-134)—If you are supporting your visitor.

# Request for Visitor Letter

Complete all blanks

Date: \_\_\_\_\_

Student Name: \_\_\_\_\_  
(Family/Last Name) (First Name) (Middle)

Gender: \_\_\_\_\_ Male \_\_\_\_\_ Female Student #: \_\_\_\_\_

Visa Type: \_\_\_\_\_ F-1 \_\_\_\_\_ J-1 Major: \_\_\_\_\_

College: \_\_\_\_\_ Degree: \_\_\_\_\_

Expected date of Completion of degree: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Spouse's Name (if applicable): \_\_\_\_\_

## Information about Visitor:

American Consulate/Embassy in \_\_\_\_\_  
(City) (Country)

Reason for visit: \_\_\_\_\_

Country where visitor is currently living: \_\_\_\_\_

Name(s) of Person(s) being invited: (Parents, Sister, Brother, Parents-in-Law, Etc.)

First Name	Middle Name	Last Name	Relationship to You*

\* Relationship can be immediate family members only.

Read by: \_\_\_\_\_