



Departmental Recommendation for Bachelor's *Pre-completion* OPT
(For Optional Practical Training to take place ***BEFORE*** student's degree completion.)

To the Recommending Department: The information below must be provided before a student can be granted Optional Practical Training. You may use this form or provide an original letter on Department letterhead.

Office of Global
Engagement Utah State
University
9545 Old Main Hill
Logan, Utah 84322-9545
(435) 797-1124
(435) 797-3522 (fax)

Date: _____

A#: _____

Mr./Mrs./Miss _____

(Student Name and E-Mail Address)

is a student in the department of _____

(Department)

who is expected to complete the requirements for a _____ degree on ____/____/____.

(Bachelor's)

(Date)

We recommend that this student be permitted to seek practical training in her/his major as an extension of her/his academic program. Your approval is appreciated.

Sincerely,

Academic Advisor Signature

Academic Advisor Name and E-Mail Address Phone